Coverage


- Local Acts from 1797 onwards.

- Statutory Instruments from 1949 onwards; draft SIs; subsidiary legislation published in Statutory Rules and Orders and Statutory Instruments Revised to December 31, 1948 (published by HMSO) and including all regulations in operation at that date.

Quick Search

From the home page of Justis you can use the Quick Search option to search across a range of materials. Alternatively by selecting a type of material from the drop down list you can search specifically for cases or legislation. Once you have selected the type(s) of material, enter search terms in the box and press enter.
If you select a material type from the Quick search page, you can also select from the data sources available. This will narrow your search to a particular series.

Selecting a database

Select **Legislation** from the options at the top of the screen. You can search UK Acts and UK SIs together or separately. If you want to search for only Acts or only SIs, click on the **Search Acts** or **Search SIs** tabs on the right of the search box.
Methods of Searching

1. Searching by title of the Act/SI

The search screen has the option to search by Act/SI title. Type in the name of the Act/SI. If you know the year, add that in the Year field. If you are looking for a specific section, you can add that in the Section Number field. Tick Exclude sections if you want the whole Act to display, rather than each section appearing separately. Click on Search.

2. Searching by Citation

To search for an Act or SI by citation, you should use the Reference option on the search screen. The format to use is as follows: for Acts use year then chapter number e.g. 2004 c.31; for SIs use year then a number e.g. SI 1995/3123. Click on Search.
3. **Searching by Subject or Free Text**

The search screen has the option to search **Full Text**. By entering terms in this box, you can search the entire database for any occurrence of your terms. You should enter your term or terms using the appropriate connectors (see later section on **Search Language**). Click on **Search**.

4. **Searching for Repealed Legislation or for Legislation that is in Force**

It is possible to search specifically for legislation that has been repealed or for legislation that is in force. On the search screen, you can choose to select **Repealed**, **In Force** or **All**. The last option will find all legislation regardless of whether it has been repealed or is still in force.
Search Results

If your search returns more than one document you will see a **Results** screen. The results are initially sorted by relevance. You can choose to view results in the order of your choice: by **citation** in **ascending** or **descending** order or by **year** (oldest or most recent) first. Click the down arrow by the Relevance box to change the order. To view the full text of the document, click on the title of the document you want to view.

**Note:** When an Act, section or schedule has been repealed, this is indicated by [Repealed] in the **Results Screen**.
Viewing Documents

Once you have retrieved the full text of a piece of legislation, at the top of the screen is an Outline tab. This allows you to navigate around a piece of legislation quickly by selecting the section you are interested in.

On the left of the screen there are other tabs for additional information:

1. **Overview & Status**

   This will indicate whether the Act has been repealed or amended.

2. **Citing Cases**

   This will give details of cases that have cited the piece of legislation. There will be a link to the cases referred to.

3. **Amended Items**

   This gives details of how your piece of legislation has amended other legislation. There will be links to the legislation referred to.

4. **Amending Items**

   This gives details of legislation that has amended your piece of legislation. There will be links to the legislation referred to.

5. **Articles**

   This gives details of articles that refer to the Act.

6. **PDF**

   Where a PDF is available, a PDF tab will be shown. Click on the tab to view and print the PDF.
Printing

To print a piece of legislation, click on the print icon on the top right of the screen.

A box will appear with 3 options. Fill in the appropriate details. Click on Print.

You will then be shown a print dialogue box. Click on Print.

Printing can be collected from the Enquiry Point and costs 10 pence per page.
Emailing

To email a piece of legislation, click on the Email option at the top right of the screen.

A box will appear. Fill in the appropriate details and click Send.

A further box will appear to indicate that the email has been successfully sent. Click OK.
JustCite

Justis Publishing also produces a more comprehensive indexing and noting-up service called **JustCite**. This is accessible via Justis and also separately via the JustCite icon on the Inner Temple Library home page. JustCite provides links to content from a wide range of publishers and includes extensive links to full text material on leading online services, including BAILII, Justis, Lexis Library and Westlaw. The JustCite service provides the links to other databases only if the Inner Temple Library subscribes to the database.

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Search Language

**“Quotation marks”**
Use quotation marks around your search terms to find an exact phrase
e.g. “paternity leave”

**AND**
Use AND to retrieve search terms within the same document
e.g. “maternity leave” and “unfair dismissal”

**OR**
Use OR to retrieve either search term or both
e.g. “paternity leave” or “maternity leave”

*  
To retrieve words with variant endings, use an asterisk
e.g. employ* will retrieve employ, employee, employer etc.

For more information on search operators select **Justis Help** at the bottom right of the main search screen in the Legislation database.