## VLEXJUSTIS LEGISLATION



# VLEXJUSTIS LEGISLATION Quick Reference Guide



**INNER TEMPLE LIBRARY** 



vLexJustis has replaced the JustisOne database.

Coverage includes:

- Court of Appeal Judgments (Criminal Division 1963-1989, 1993 onwards; Civil Division 1951 onwards)
- Times Law Reports 1990 onwards
- Bermuda Law Reports & Judgments
- British Virgin Islands Cases
- Jamaican Cases
- Judgments from many other Caribbean jurisdictions

# **Quick search**

Use the search bar at the top of the screen to search by title, citation, court, judge or keywords. Boolean search operators can be used in this bar. (See later section on search language.)

vlexJustis	Şearch	
☐ Home		
Q Advanced search	Create my Account You are logging in via the general Hon. Society Of The Inner Temple account. You can search	Online Training Sessions Access training course schedules.
Ø Browse	and view documents, but to benefit from vLex's full functionality, you need to set up a	Access
D Folders	Access	
① Help		

#### **Advanced search**

On the left of the screen there is an **Advanced** search option. Click on the **Legislation** tab. The Reference box allows you to search by the citation e.g. 1998 c.29. Click on the Information button to see examples of citations.

F: Go to Filters Home	All Content Legislation and Regulations Case Law Administrative Materials Books and Journals Blogs Forms and Contracts News	
Q Advanced search	Dockets	
Ø Browse		
Folders	Words Translate	search terms
	All the words	?
① Help	The exact phrase	?
Hon. Society Of The Inner Temple	The words in proximity	?
Your plan: United Kingdom Core, The Times Law Reports, Bermuda Law Reports, Caribbean Community Core, Mental Health Reports, Immigration Appeal Reports	Any word	?
	None of the words	?
	Advanced Operators	(?)
	Reference	
	1998 c.29	
	Jurisdiction	
	Legislation Type	
	Cited authorities	
	Title	
	Date	*
	vLex Document ID	

# To find a section of a piece of legislation

In **Quick search**, type in the title. The hits are not displayed in section order but each hit will have a **View act outline** link. This will display the outline section by section. Click on the section you need.

In **Advanced search**, use the **Reference box** and type in the details using this formula **2006 c. 46 s.4** 

#### **Filtering results**

If you retrieve too many hits you can use the filters on the left of the screen. The options are to filter by Jurisdiction, Material Type (if you have searched across more than one material type) and Categories. Categories are subject headings. Add additional categories by typing in new words.

Filters	
Case name	
Citation	
Court	Ē
Judge	
Category	
Please enter at least 3 characters	
Cited authorities	
Date	~
vLex Document ID	

The Relevance tab will allow you to list your hits in different orders: Most Recent First or Oldest First; most cited; most visited.

Q Search in results		Documents	Sort by Relevance
All Content	747	The Electronic Identification and Trust Services for Electronic Transactions Regul UK Non-devolved - SI 2016/696	Date: Most recent Date: Oldest
Case Law Administrative Materials	12 0	Interpretation 2. —(1) In these Regulations— the "1998 Act" means the Data Protection Ac	Most visited
Books and Journals Blogs	3 1	The Money Laundering, Terrorist Financing and Transfer of Funds (Information or	n the Payer)
Forms and Contracts News	0	Kegulations 2017 UK Non-devolved - SI 2017/692	
All Countries & International	0	on sharing information imposed by or under the Data Protection Act <mark>1998</mark> 65 or any other e Treasury and the Home Office must	nactment (9) The 📃
<ul> <li>United Kingdom</li> <li>Select more jurisdictions -</li> </ul>		Criminal Justice and Licensing (Scotland) Act 2010	

## Browsing

Select the **Browse** option on the left of the screen.

From the list on the left choose from Legislation, Case Law etc.

If you select legislation, the next column allows you to select the parameters you want to search by e.g. jurisdiction.

< v lexJustis			
🗇 Home			
Q Advanced search			
Ø Browse			
Folders			
① Help			
Hon. Society Of The Inner Temple <u>Your plan:</u> United Kingdom Core, The Times Law Reports, Bermuda Law Reports, Caribbean Community Core, Mental Health Reports, Immigration Appeal Reports	Featured in Unite		
	Legislation		
	Case Law		
	Administrative	England & Wales	=
	Books & Jouri	Scotland	=
	Dockets	Northern Ireland	=
	News	UK Non-devolved	=
	Blogs		
	All jurisdictior		

## Viewing your case

From the hits click on the result you want to view. The judgment will be displayed in the central panel.

Details of where the case is reported are given in tabs across the top of the judgment or in a display box.



If the law report is available on vLex you can click on the link or tab to see it.

If the report is not included use the Citations & Sources tab to link through to another database that has the report i.e. LexisLibrary or Westlaw.

Also included in the tabs are Cited Authorities, Cited in and a Precedent map.

#### **PRINTING AND EMAILING**

There are icons to print and download on the far right of the screen.

Remember that if the items is not in full text on vLex you will need to use the Citations & Sources tab to find the item on another database.

To print, click on the Print icon and follow the instructions. Printing costs 10p per page.

To download, click on the download button.

Save the item to documents and then attach to an email if required. Remember that saved documents are removed overnight.

## Search Language

"Quotation marks" - use quotation marks around your search terms to find an exact phrase

e.g. "paternity leave"

**AND** - use AND to retrieve search terms within the same document

e.g. "maternity leave" and discrimination

**OR** - use OR to retrieve either search term or both

e.g. "paternity leave" or "maternity leave"

\* - to retrieve words with variant endings, use an asterisk

e.g. employ\* will retrieve employ, employee, employer etc.

For more information on search operators go to www.justis.com/support